

## Information about processing of personal data

The company **RC Brno Poštovská a.s.**, Company ID number: 292 87 511, with registered office in Nádražní 238/7, Vyškov-Město, 682 01 Vyškov, the Czech Republic (hereinafter referred to as “**Company**”) provides following information about personal data processing to data subjects, in his capacity as controller of personal data according to Article 12 and following of the Regulation<sup>1</sup>

The Company is a part of the RC EUROPE group, which is formed by member companies, that are controlled directly or indirectly by the parent company RC Europe Holding s. r. o., Company ID number: 077 10 704, with registered office Poštovská 68/3, Brno-City, 602 00 Brno, the Czech Republic (hereinafter referred to as “**RC EUROPE Group**”).

**Data subject** means natural person whose personal data are processed by the Company. The Company processes the personal data of its contractual partners, ie in particular tenants who have concluded lease agreements with the Company and other business partners of the Company with whom the Company enters into contractual relations. If the business partner is a legal entity, the Company usually processes the personal data of its statutory bodies and employees - natural persons. In addition, the Company processes the personal data of third parties entering objects owned by the Company (in particular, members of tenant households, visits, members and employees of the Company).

The processing of the personal data is carried out by the company **RC Development, s.r.o.**, Company ID number: 629 06 488, with registered office in Nádražní 238/7, Vyškov-Město, 682 01 Vyškov, who is also a member of the RC EUROPE Group and further processors based on processing contracts (for example external administrators of the buildings that are owned by the Company, external legal representatives, external accountants, external software providers, etc.)

Data subjects can contact the Company at the following contacts if needed:

Postal address:	<b>RC Brno Poštovská a.s.</b> <b>Nádražní 238/7</b> <b>682 01 Vyškov</b>
data box address:	<b>yr84r7r</b>
e-mail address:	<b>info@rceurope.com</b>
Phone number:	<b>+420 545 213 781</b>

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<sup>1</sup> (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

The processing of personal data is performed for following purposes:

- maintaining the tenant's records,
- maintaining accounting records,
- realization of contractual relations (exercising rights and fulfilling of duties) in relation to the tenants,
- prevention and restriction in relation to undesirable activities (especially prevention of criminality, protection of the tenant's property and securing safety),
- fulfilling of obligations and exercise of rights arising from legal regulations relating to the Company's activities (especially from Act No. 253/2008 Coll., On Certain Measures against the Legalization of Proceeds from Crime and Terrorist Financing, as amended),
- fulfilling of duties in relation to public law subjects (especially the tax office and the Foreign Police)

By processing personal data according to the Article 6. paragraph 1. letter f), the Company secures exercising and defending of legal claims related to protection of property and real estates owned by the Company and defending of legal claims of the tenants in relation to their property and to securing their safety.

Processed data from the CCTV system consisting of recording the captured images will be used to identify individuals in connection with a certain act (see above). The scope of the processed data will consist only in the recording of natural persons in certain well-defined places. The Company will not process address and identification data, sensitive data or descriptive data.

The legal basis of processing of personal data are following applies referred in Art. 6, par. 1, letter b), c), f) of the Regulation.

The Company processes following categories of personal data:

- for natural persons - name, surname, date of birth or birth number, sex, place of birth, residence, company ID, place of business, VAT number, telephone, e-mail address, bank account number, type and number of identity document, citizenship, visa number, purpose of stay in CR;
- for legal entities (their statutory bodies and employees) - name, surname, job position, telephone, e-mail address, data to identify and verify the identity of a natural person who is a member of its statutory body, including data on the identity document;
- static and / or dynamic video recording of natural persons from the CCTV system;

The personal data are collected directly from the data subjects and from the Central repository of executions of the Czech Republic, the Insolvency Registry of the Czech Republic and from the camera system.

Recipients of the personal data are subjects, who receive the personal data from the Company according to general binding legal provisions (for example government authorities), and further external legal representatives, external accountants, external software services providers, providers of financing (especially banks, who receive the list of tenants on regular basis), eventually other authorized subjects in relation to specific processing. The subjects, whose activities are not related to activities of the RC EUROPE group, are not the Recipient of the personal data, unless the data subject gave permission to them.

The Company does not intend to transfer personal data to third countries or International Organization except for transferring the personal data to other company from the RC EUROPE Group.

The personal data will be kept in necessary extent, actualized in dates laid down by law and destroyed after certain period. The personal data are stored primarily for a period of existence of the contractual relationship and for a period of 5 years after the termination of this relationship. All relevant aspects of the processing and interests of the data subjects are considered while the duration of storing is being determined.

The recordings from the camera system are archived for a period of 14 days.

The Company declares that it cares about security of the personal data. The personal data are protected against the unauthorised use, access or disclosure by using various technologies and procedures of protection.

The data subject is obliged to provide the personal data to the Company in cases when the processing of the personal data is based on fulfilling of legal duties and providing of the personal data is mandatory required by law. If the data subject refuses to provide the personal data, the requirement of the law cannot be fulfilled, what may entail an obstruction of related legal procedures. If the personal data providing is contractual requirement or the requirement, which is necessarily contained in the contract (and it does not relate to fulfilling of legal duties) and the data subject refuses to provide the personal data, it may lead to the situation when the contract cannot be concluded. However, the conclusion of the contract with the Company is not conditioned by providing of the personal data that are not necessary for the proper conclusion of the contract.

The data processing does not include any type of automated decision-making.

The Company does not use any type of profiling.

The Company processes the personal data that are provided directly by the data subject only for purposes than have been announced to the data subject in the moment when the personal data were transmitted. If the Company intends to process these personal data for other purposes, the Company informs the data subject about this new purpose of the processing of the personal data and provides further relevant information necessary for exercising the data subject's rights, before the processing starts.

The data subject has also following rights:

- If the processing is based on Art. 6 par. 1. letter a) or Art. 9 par. 2. letter a) of the Regulation, thus the processing of the personal data is made with consent of the data subject, the data subject has the right to withdraw consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal.
- The right to lodge a complaint with a supervisory authority.
- The right to access to his or her personal data and to obtain from the Company confirmation as to whether or not the personal data concerning him or her are being processed and, where that is the case, access to the personal data and information about the processing of the personal data according to Article 15 of the Regulation.
- The right to obtain from the Company without undue delay the rectification of inaccurate personal data concerning him or her or the right to have incomplete personal data completed according to Article 16 of the Regulation.
- The right to obtain from the Company the erasure of the personal data of the data subject concerning him or her without undue delay according to conditions in Article 17 of the Regulation.
- The right to obtain from the Company restriction of processing of the personal data of the data subject according to conditions in Article 18 of the Regulation.
- The Company informs the data subject about the recipients of the personal data if the data subject requests it according to Article 19 of the Regulation.
- the right to receive the personal data concerning him or her, which he or she has provided to the Company, in a structured, commonly used and machine-readable format and have the right to transmit those personal data to another controller according to conditions in Article 20 of the Regulation.
- The right to object at any time to processing of personal data concerning him or her according to conditions in Article 21 of the Regulation.
- The right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects concerning him or her or similarly significantly affects him or her according to conditions in Article 22 of the Regulation.

- The Company is obliged to communicate the personal data breach to the data subject without undue delay, when the personal data breach is likely to result in a high risk to the rights and freedoms of natural persons according to Article 34 par. 1 of the Regulation. The communication to the data subject shall not be required if conditions in Article 34 par. 3 of the Regulation are met.

The Company reserves the right to update this information notice about the personal data protection occasionally. Each revision should be labelled by the date of the “last update”. The actual version of this information notice about the personal data protection is always available in the registered office of the Company and published on its website <https://postovska.cz/>. The Company recommends to the data subjects to read this information notice periodically and inform themselves about processing of the personal data by the Company.

Updated on the date of 8<sup>th</sup> November 2023

**RC Brno Poštovská a.s.**

Antonín Dillenz, member of the board of directors